



# E- Tendering Management System

User Manual for

Bidders | Firms | Companies

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## Login/Register Your Firm:

home

### Login To Continue

LOGIN

Register your Firm here.

1. Please click on “**Register Your Firm Here**” and fill the form for registration of Firm/Vender.
2. Click submit after filling all required fields.
3. If you have already registered your Firm/Vender then enter username and password to login.

## Register Your Firm Here

<b>Firm Name</b>	<b>Name of Owner</b>	<b>CNIC</b>
<input type="text" value="Firm Name"/>	<input type="text" value="Name of Owner"/>	<input type="text" value="CNIC No"/>
<b>Mobile No</b>	<b>PEC No (if available)</b>	<b>SECP Inc. # (if available)</b>
<input type="text" value="Mobile No"/>	<input type="text" value="PEC No"/>	<input type="text" value="SECP No"/>
<b>NTN</b>	<b>Province</b>	<b>District</b>
<input type="text" value="FBR Registration No"/>	<input type="text" value="Province"/>	<input type="text" value="District"/>
<b>Office Address</b>	<b>Email (USER NAME)</b>	
<input type="text" value="Address"/>	<input type="text" value="Email Address"/>	
<p>Submit</p>		

Activate Windows

4. After successful submission, your e-mail address is your username and “123” is your default password which can be changed after login:

# Firm Register

**Firm Registered Successfully. Your Default Password Is '123' And Your ID Is Your Email Address.**

## Personal Information

Username: P@ssw

## Active Tenders List:

1. After Login, you can see a list of all the active tenders:

## Active Tenders List

TenderName	TenderType	Submission Deadline	Tender Open Date	
<b>ANNUAL STATIONERY /MISC. ITEMS</b>	Single Stage One Envelop	22/09/2021 01:00 PM	24/09/2021 11:00 AM	<b>View Tender</b>

2. Click on **View Tender** for detail description of tender:

## Bidding Documents Fee

1. After viewing the Tender, if your firm is fulfilling all the pre-requisites and you want to apply on behalf of your Firm, you have to pay bidding document fee.
2. For payment of bidding document fee, please download the deposit slip and pay the fee in designated bank.
3. After payment of fee, please upload scanned deposit slip to view tender documents.

**Advertisement Date:** 16/09/2021 12:00 AM  
**Submission Deadline:** 22/09/2021 01:00 PM  
**Tender Type:** Single Stage One Envelop

**Please download deposit slip/Challan of bidding documents fee. Deposit in the concerned branch. Download Challan**



**Upload Scanned copy of bank stamped deposit slip here in JPG or PDF format.**

No file chosen

## Minimum Eligibility Criteria:

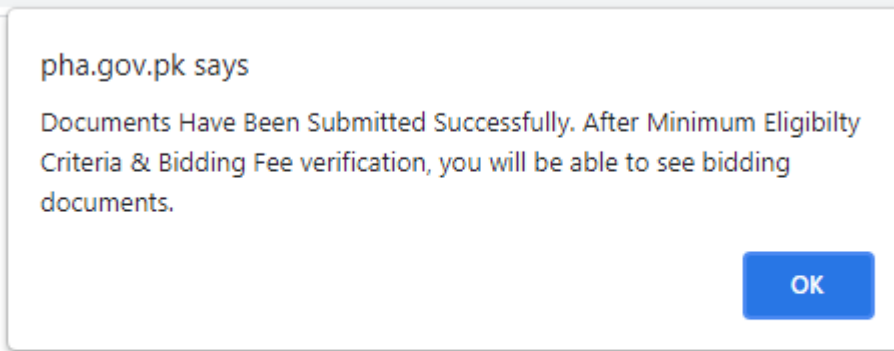
In this section Firm/vender required to upload requisite documents/attachments as required by PHA-F. Attachments should be verifiable and authentic.

**Please casrefully read all below mentioned Minimum Eligibility Criteria items and upload supporting documents. After documents and deposit slip verification by the PHA, you will be able to view BIDDING DOCUMENTS here.**

Name	Description	Attachment
Six Month Bank Statement		<input type="button" value="Choose File"/> No file chosen
Tex Document		<input type="button" value="Choose File"/> No file chosen

Activate  
Go to Sett

4. After uploading the required documents Press Submit and OK button to continue.



5. After verification of bidding documents fee, minimum eligibility criteria and uploaded documents/attachments, you will be able to view tender documents.
6. Upload your Technical proposal documents as required by PHA-F.

## Financial Proposal

1. Please download financial proposal format/BOQ file and upload the same after filling it.
2. Please make sure that the file is password protected.
3. Vendors are advised to take print of final financial proposal and submit the sealed copy dully signed/stamp by firm to this office before closing of bid time.

**NOTE: Please make sure to upload your financial proposal Document in password protected form, otherwise your firm will be disqualified from the tender.**

# Technical and Financial Proposal Submission:

Advertisement Date 26/01/2021  
Closing Date 04/03/2021  
Tender Type Single Stage Two Envelop  
Related Documents Instructions  
BOQ  
Letter of Offer  
Schedule to Bid  
Drawings

## Technical Criteria

Name	Description	Vendor Reponse	Attachment
Experience	Required Documents	10 Years	● Test.pdf × Remove

## Financial Criteria

Upload Financial Proposal in Password Protected PDF

● Test.pdf × Remove


Temporary Save Changes

## Technical Criteria

1. Enter your response in **Vendor Response** field and attach supporting documents against each point of Technical criteria.
2. After uploading your documents, you are advised to click “**Temporary Save Changes**” Button. You can review and change your uploaded response and documents before final submission.

Advertisement Date 26/01/2021  
Closing Date 04/03/2021  
Tender Type Single Stage Two Envelop  
Related Documents Instructions  
BOQ  
Letter of Offer  
Schedule to Bid  
Drawings

## Technical Criteria

Name	Description	Vendor Reponse	Attachment
Experience	Required Documents	10 Years	<input type="text"/> Browse 

## Financial Criteria

Upload Financial Proposal in Password Protected PDF

Browse



Temporary Save Changes

Submit Tender

3. Click on **SUBMIT TENDER** button to submit your proposal. After pressing **Submit Tender** button, you will not be able to change any data.

## Technical Bid Opening:

1. After technical evaluation by the relevant committee of PHAF, you will be able to view your status as under.
2. List of all others firms applied for the same tender will be displayed on the day of bid opening.

# Provision And Installation Of Tube Well At 368 D-Type Apartments At G-10/2 PHA-Foundation, Islamabad

**Congratulations, Your firm has been technically qualified.**

**List of Firms Applied:**

1. ABC Private Limited
2. XYZ Private Limited

**Technical evaluation and financial bid opening date is: 04/03/2021**

## Financial Bid Opening:

1. After technical evaluation by the relevant committee of PHAF, you will be able to view your status as under:
2. List of all others firms applied for the same tender will be displayed.

# Provision And Installation Of Tube Well At 368 D-Type Apartments At G-10/2 PHA-Foundation, Islamabad

**Congratulations, Your firm has been technically qualified.**

**List of Firms Applied:**

1. ABC Private Limited
2. XYZ Private Limited

**Technical evaluation and financial bid opening date is: 26/02/2021**

**Congratulations, Your firm has been Financially qualified.**

**Amount of Other Firms Applied:**

1. ABC Private Limited: PKR
2. XYZ Private Limited: 12000 PKR